

**SECRET**

Approved For Release 2001/08/24 : CIA-RDP58-00453R000200020006-6

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Office of General Counsel

DATE: 9 May 1955

FROM : Chief, Agent Service Section, Finance Division

SUBJECT: Compensation of Contract Employees paid at an Hourly Rate.

1. This office has received several claims for reimbursement from Contract Employees whereon the Employee has made claim for payment for Periods of less than one hour.

2. The Contract under which these Employees are paid reads in part as follows:

"Compensation: In full consideration for the use of your services and the performance of duties pursuant to this contract, you will be paid an amount calculated at the rate of ----- per hour for a maximum of ----- hours per month."

3. Please advise this office if there are any legal objections to the following method of arriving at the number of hours, within the maximum set forth in the contract, which an employee may be compensated for during a monthly pay period:

A. All periods of time worked within a pay period, whether these periods be a whole number of hours or are a fraction of an hour, will be added to-gether to arrive at a total. If this total contains a fraction of an hour, this fraction will be disregarded and payment made for the whole hours worked.

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